

Chamber Business Lunch & After Hours Sign-up Procedure
January 2017

To sign up for a Chamber event you need to go to the Chamber calendar at: <http://sanibel-island.sanibel-captiva.org/events/calendar> .

Please note all registrations now require payment at the time of this registration.

Navigate to the month you are interested in and find the entry on the calendar.

Sample screens are shown below.

Click on the event. This will take you to the event page.

On the event page you will see a box that says 'Register Now'.

If the event is full (or it is past the cut-off date) it will say "Sorry, public registration for this event has been closed".

Click on the box. This will give you 2 choices.

- 1 You can log in to your membership and select your name from the list (or check representative is not on the list)
 - a. Click 'continue'
 - b. The next screen has your information which you can modify if you wish
 - i. You can add additional people at this time
 - c. Click Next.
 - d. Click Checkout – this will take you through the credit card processing screens.
 - e. All fields on the checkout screen for credit card processing are required.
- 2 To the right of the login click on 'click here to continue your event registration (no login is necessary)
 - a. On the next screen fill in the required information
 - i. You can add additional people at this time
 - b. The rest of the steps as listed above

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Calendar Page

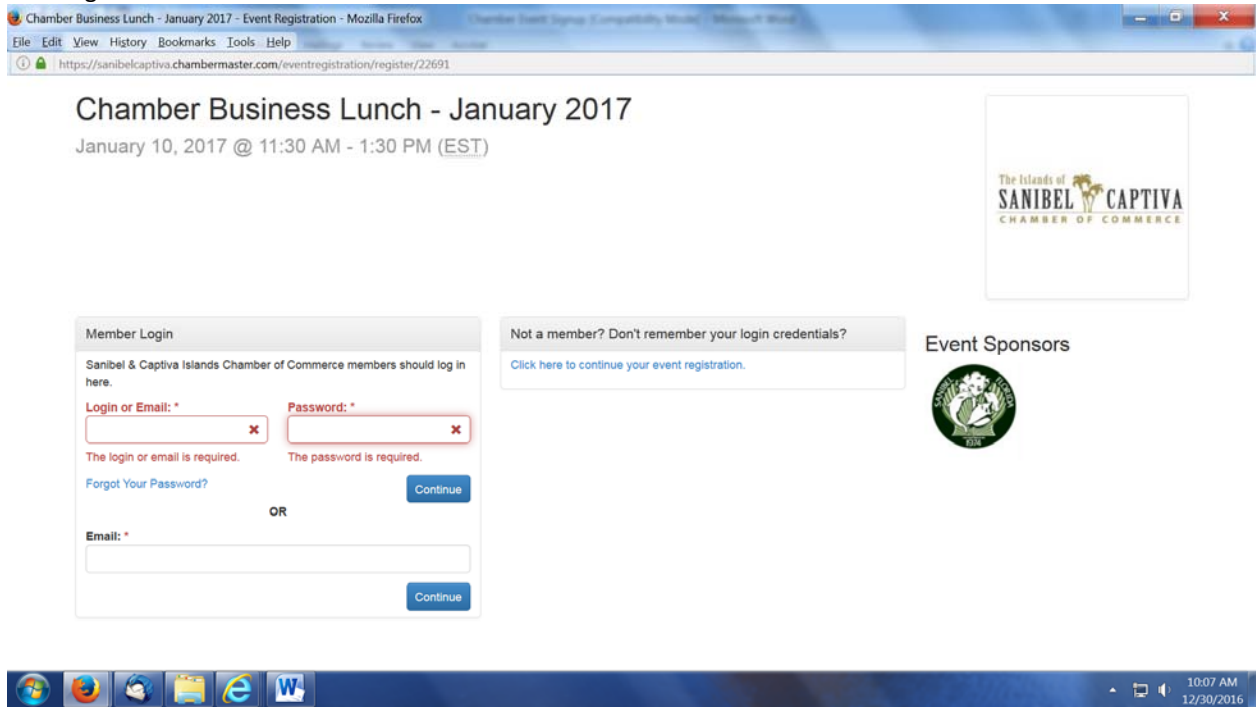
The screenshot shows a web browser displaying the "Events Calendar" page for the Sanibel-Captiva Chamber of Commerce. The page features a navigation bar with links for "Where to STAY", "Where to PLAY", "Where to DINE", "Where to SHOP", "Where to LIVE", "Island WEDDINGS", and "Islands INFO". Below the navigation bar are links for "LOGGING SPECIALS", "LIVE BEACH CAMS", and "BUSINESS SEARCH". The main content area is titled "Events Calendar" and includes a search filter set to "Any Category" and a search box. A calendar grid for January 2017 is displayed, showing various events such as "Beach Photo session", "Free Birding the Refuge Tour", and "Free Strolls of the Refuge Program" across the days of the month. The browser's address bar shows the URL "sancapnew.chambermaster.com/events/calendar/2017-01-01".

Event Page

The screenshot shows the "Chamber Business Lunch - January 2017" event page. The page includes a "Name" field with the value "Chamber Business Lunch - January 2017", a "Date" field with "January 10, 2017", and a "Time" field with "11:30 AM - 1:30 PM EST". A "Register Now" button is visible. The "Event Description" section states: "The Sanibel & Captiva Islands Chamber of Commerce Business Lunch. This event will be held at the 'Sanibel Recreation Center'." The "Event Sponsors" section lists "City of Sanibel Recreation Center" and "The Speaker is 'Mayor Kevin Ruane'". The "Location" section provides the address: "Sanibel Recreation Center, 3880 Sanibel-Captiva Road, Sanibel". The "Date/Time Information" section shows "01/10/2017 at 11:30 am". The "Contact Information" section lists "Chamber - 472-1966" and "Send an Email". The "Fees/Admission" section includes a "Please note: This event is for Chamber members and their guests only." and a red banner stating "All online registrations now require payment at time of registration". The browser's address bar shows the URL "sancapnew.chambermaster.com/events/details/chamber-business-lunch-january-2017-01-10-2017-22691".

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Registration Page 1



Chamber Business Lunch - January 2017 - Event Registration - Mozilla Firefox
https://sanibelcaptiva.chambermaster.com/eventregistration/register/22691

Chamber Business Lunch - January 2017

January 10, 2017 @ 11:30 AM - 1:30 PM (EST)



Member Login
Sanibel & Captiva Islands Chamber of Commerce members should log in here.

Login or Email: * Password: *

The login or email is required. The password is required.


[Forgot Your Password?](#)

OR

Email: *

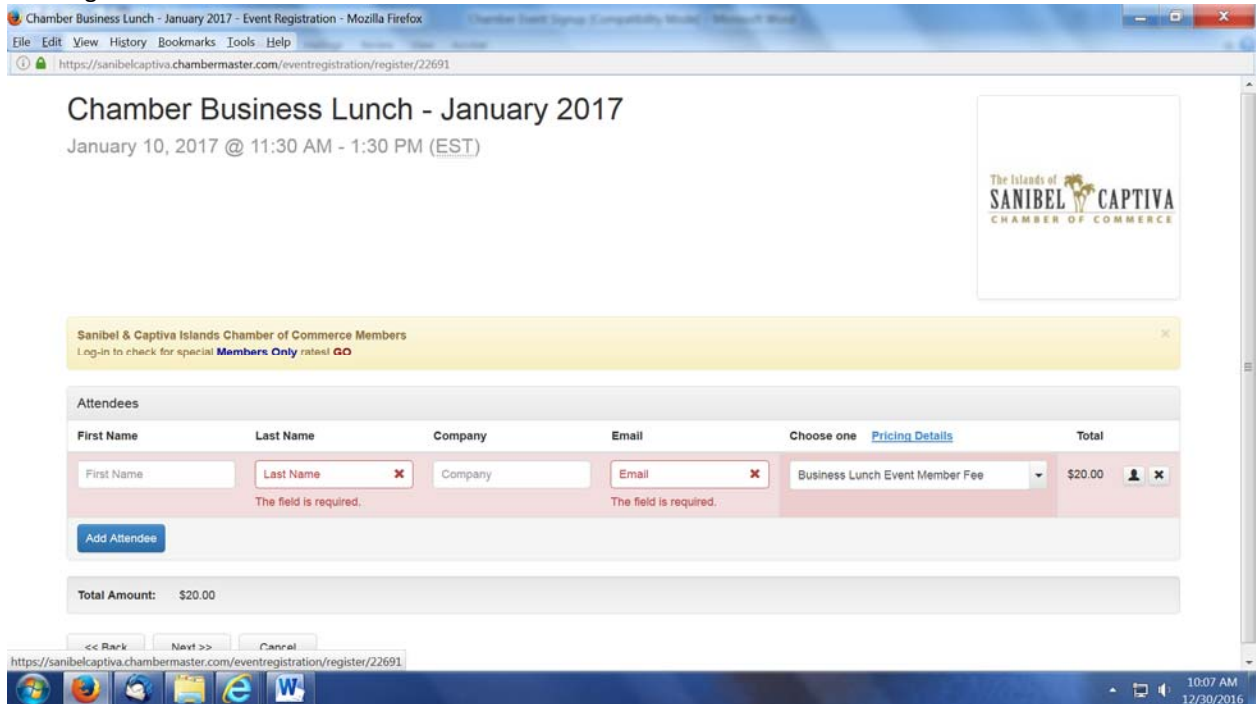
Not a member? Don't remember your login credentials?
[Click here to continue your event registration.](#)

Event Sponsors



Windows taskbar: 10:07 AM 12/30/2016


Registration Page 2



Chamber Business Lunch - January 2017 - Event Registration - Mozilla Firefox
https://sanibelcaptiva.chambermaster.com/eventregistration/register/22691

Chamber Business Lunch - January 2017

January 10, 2017 @ 11:30 AM - 1:30 PM (EST)



Sanibel & Captiva Islands Chamber of Commerce Members
Log-in to check for special **Members Only** rates!

Attendees

First Name	Last Name	Company	Email	Choose one	Pricing Details	Total
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Business Lunch Event Member Fee		\$20.00

The field is required. The field is required.

Total Amount: \$20.00

<< Back Next >> Cancel

Windows taskbar: 10:07 AM 12/30/2016

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Checkout Screen

January 10, 2017 @ 11:30 AM - 1:30 PM (EST)

The Islands of
SANIBEL CAPTIVA
CHAMBER OF COMMERCE

Contact Information * Required fields

Primary Contact:
Steve Ehrhart

Contact Details:
Steve Ehrhart
support@sanibel-captiva.org

Comments:

Summary

Name	Description	Quantity	Total
Business Lunch Event Member Fee: Pre-registration Business Lunch Event Fee	Steve Ehrhart	1	\$20.00
Total Amount:			\$20.00

<< Back Checkout Cancel

https://sanibelcaptiva.chambermaster.com/eventregistration/register/22691

10:08 AM
12/30/2016